



**National Productivity Council**  
**(Under DPIIT, Ministry of Commerce & Industry, GOI)**  
**5, 6 Institutional Area, Lodi Road, New Delhi- 110 003**

**No: SS/FF/AMC-HQ/20-21**

**Dated: 19.08.2020**

**Subject: Engagement of agency for Annual Maintenance Contract (AMC) of Entire  
Smoke Detector, Hooter and Fire Alarm etc for Fire-fighting System at  
NPC, HQ Building, Lodi Road, New Delhi-110 003**

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce & Industry, GOI and promotes productivity consciousness in the country for socio economic development through productivity promotion and dissemination through Consultancy, Research and Training activities across the sectors of Economy.

NPC invites quotation for Annual Maintenance Contract (AMC) for the Fire Fighting and Alarm System installed at HQ building of NPC (National Productivity Council). The interested agency may send their quotation in the following format:

<b>S.No</b>	<b>Description</b>	<b>Unit Rate</b>	<b>GST</b>
1	AMC Charges for maintaining the entire fire fighting and equipments per month.		
2	Spares/accessories for different systems/equipments.		
2(a)	Fire Alarm System		
	Smoke detector		
	Hooter		
	Response Indicator		
	Manual Call Box		
	Repairing and maintenance of 10 zone microprocessor fire alarm panel		
	Repairing and maintenance of 04 zone microprocessor fire alarm panel		
2(b)	Fire Hydrant System		
	Hydrant Landing Valve		
	Sprinkler		
	Male & Female Coupling SS		

	Branch pipe with nozzle SS		
	RRL House ISI marked		
	Shut off nozzle		
2 (c)	Fire pumps/motors (fault to be assessed first)		
	Jockey Pump Set		
	Kirloskar Diesel Engine & DG set		
2(d)	Refilling Fire extinguisher		
	ABC Type Fire extinguisher 6 Kg capacity and CO <sub>2</sub> 4.5 Kg. Fire Extinguisher		
	ABC Type Fire extinguisher 6 Kg capacity		
	ABC Type CO <sub>2</sub> 4.5 Kg Fire extinguisher		
	ABC Type CO <sub>2</sub> 22.5 Kg Fire extinguisher		
	Foam Type Fire extinguisher 50 liters		
	Foam Type Fire extinguisher 09 liters		
3	Electrical Panel		

### **MAINTENANCE SCHEDULE:**

1. The Bidder has to carry out a quarterly maintenance and submit detail report as per NPC format for all the equipments / installations mentioned above in the scope of work. It may please be noted that any major repairs or replacement of the equipments will be carried out separately according to necessity and the expenditure will be borne by NPC.
2. In case of failure of contractor to attend any maintenance, the Registrar, NPC reserves the right to get the work done departmentally or through any other agency and cost so incurred with 15% supervision charges will be deducted from the contractor's quarterly bill/s.
3. If any of the equipment is out of the service for more than seven days except major work, a penalty of Rs.500/- per day will be levied till the equipment will take in service.
4. If any damage to any equipments and allied accessories occurred due to improper maintenance or negligence in workmanship, the parts/spares will be replaced by the contractor immediately free of cost.

### **DURATION OF WORK:**

1. Initially contract will be awarded to successful bidder for a period of the one year and based on the satisfactory performance and services rendered may be extended for 2 or more years with same terms and conditions.
- 2.

### **PAYMENTS:**

1. Advance payments will not be made against work order.
2. Payment will be made after rendering satisfactory services for every quarter

and receipt of Invoice with related service reports and making all necessary deductions of dues & penalties as contemplated under the contract.

3. Payments will be made through RTGS / NEFT. Bidders should provide their bank details duly signed by authorized signatories along with the copy of cancelled cheque.
4. TDS will be deducted as per Prevailing Rules.

**ELIGIBILITY CRITERIA:**

1. The bidders should have office in Delhi or NCR
2. The bidder should have necessary qualification and experience in providing firefighting services and should have capacity to engage / employ qualified firemen.
3. The bidder must submit a self-attested copy (copies) of Recent work order (s) of which the work (s) has (have) been completed within last three years to the one of issue of the company, as a proof of similar work done in a PSU, Central /State Government Organization or subsidiary / joint venture / Regulated company thereof, or a reputed private company etc.
4. The bidder may visit/examine the site and it's surrounding on any working day by prior appointment for proper assessment of prospective assignment (scope of works) before submitting their offer. No claims later on shall be entertained.

**STATUTORY COMPLIANCE BY THE BIDDER:**

1. The firm shall indemnify and keep indemnified NPC against all losses and claims, damages or compensation for breach of any provisions of the Payment of Wages Act, 1936, Minimum Wages Act, 1948, Contract Labour (Regulation and Abolition) Act, 1970 or any other labour law/statute in force in this regard. The firm only shall be responsible for liabilities, if any, in this regard.
2. The Bidder shall not deploy any person below the age of 18 years.

You are requested to submit your Quotation in a sealed cover addressed to **Vijay Kumar, DD (Admn. & Fin.)** and dropped in the Tender/Quotation Box kept in the office of NPC, 5-6 institutional Area, 5-6 Lodi Road, New Delhi- 110003 latest by 26.08.2020 (Wednesday) till 14.00 hours and will be opened on the same day at 16.00 hours.

Alternatively, the bidder may send quotation in password protected pdf file on e-mail [ed-admin@npcindia.gov.in](mailto:ed-admin@npcindia.gov.in). The password of the file shall be asked after last date of submission of quotation.